



## STEERING COMMITTEE: MEETING MINUTES

**Date:** August 15, 2001

**Location:** Orth-Rodgers & Associates' Corridor O Project Office, Philipsburg, PA

### Attendees

	Name	Agency
1	BILL TOBIN	CENTRE AREA TRANSPORTATION AUTHORITY (CATA)
2	DANIEL TANCIBOK	CENTRE COUNTY 911 CENTER
3	AMY KESSLER	NCPRPDC
4	LILY ELEFTERIADOU	PENN STATE UNIVERSITY-ACADEMIA
5	PAUL JOVANIS	PENN STATE UNIVERSITY-ACADEMIA
6	RONALD E. POLLOCK	PENNDOT 2-1 MAINTENANCE (CENTRE)
7	BRENDA MURPHY	PENNDOT CENTRAL-BHSTE
8	BERTON L. KISNER	PENNDOT DISTRICT 2-0
9	DENNIS PRESTASH	PENNDOT DISTRICT 2-0
10	GEORGE M. KHOURY	PENNDOT DISTRICT 2-0
11	JAMES J. ROMAN	PENNDOT DISTRICT 2-0
12	JOE O'MELIA	PENNDOT DISTRICT 2-0
13	KAREN MICHAEL	PENNDOT DISTRICT 2-0
14	RON TURNER	PENNDOT DISTRICT 2-0
15	YVONNE BUCK	PENNDOT DISTRICT 2-0
16	MICHAEL PASTORE	PENNDOT DISTRICT 9-0
17	LT. JEFFERY WATSON	PENNSYLVANIA STATE POLICE (TROOP G)
18	ALEX ADEEKO	ORTH-RODGERS & ASSOCIATES, INC
19	STEVEN B. BOLT	ORTH-RODGERS & ASSOCIATES, INC
20	V. KIVANC CAGLAR	ORTH-RODGERS & ASSOCIATES, INC

### Purpose

The meeting was convened to brief the Steering Committee on the progress of the Regional ITS Architecture Development Program, provide a forum to review the region's transportation problems, identify ITS User Services, and develop timeframes for ITS deployments.

These were the key points during the meeting:

1. Opening remarks by George Khoury (DE-PennDOT 2-0) in which he expressed his appreciation at the outcome of the Tier II Workshop. He also reiterated the importance of the focus group workshops and the need to review the information generated at these events to ensure the success of the architecture development process.
2. Attendees introduced themselves.
3. Kivanc Caglar provided an update on the progress of the Regional ITS Architecture Development Program.
4. Copies of the Stakeholder and Inventory Reports from the Draft Turbo Architecture database were distributed to attendees for review. By consensus, it was agreed that members would provide feedback on these reports to Orth-Rodgers & Associates, by August 31, 2001. George Khoury expressed the need for functional description of stakeholders in the architecture database.
5. Kivanc Caglar explained the significance of the Transportation Needs/User Services ranking process as a means of identifying and prioritizing future implementations. He noted that this process usually precedes the Market Package selection process, which took place at the Tier II Workshop.
6. A matrix showing the relationships between Market Packages and User Services in the National ITS Architecture was reviewed. A table outlining the market packages that were selected at the Tier II Workshop and the corresponding User Services was also reviewed.
7. A table providing User Services Descriptions was reviewed, with particular emphasis on the User Services corresponding to selected market packages.
8. The inclusion of Commercial Vehicle Operations was discussed and one of the suggestions was the inclusion of key public sector CVO interconnects in the regional architecture.
9. Joe O'Melia suggested the selection of User Service 17 because it corresponds to the 'APRAS' element in the ITS Inventory Report. Denny Prestash also stated that User Service 19 should be selected because of plans to deploy a Weigh-In-Motion station on the I-99.
10. An exercise was carried out to rank the region's Transportation Needs with the aim of identifying priority needs or transportation deficiencies across the region. The needs presented for ranking were identified from various sources and stakeholder outreach activities. The rankings of 1, 2, and 3 correspond to High, Low, and Medium Priorities. N/R corresponds to No Ranking. The results of this ranking process will be presented to the Steering Committee for review.

11. User Services were ranked by the attendees and the deployment timeframe allotted to each ranking is as follows:

- Ranking 1 ==>High Priority ==> 4-year deployment timeframe
- Ranking 2 ==>Medium Priority ==> 8-year deployment timeframe
- Ranking 3 ==>Low Priority ==> 12-year plus deployment timeframe
- No Ranking ==>No Priority ==> No Plans for deployment

These timeframes are in line with the region's transportation improvement programs. The results of this ranking process will be presented to the Steering Committee for review.

12. Major Transportation Projects and Transportation Studies across the region were reviewed to identify ITS components. These are the key issues discussed during this session:

- Review of PennDOT 2-0's major transportation projects including the I-99 ITS deployments as recommended in the Incident Management Needs Study
- Future control of I-99 field equipment by PennDOT 2-0 and PennDOT 9-0
- I-80 ITS elements need to be identified and included in the architecture
- Centre County Long Range Transportation Plan to be reviewed
- NCPRPDC's Transportation Plans including the ITS/GIS Initiative
- Overlap of operational jurisdiction for Centre Region MPO and SEDA-COG

13. Kivanc Caglar requested for submissions on major ITS deployment projects, which can be incorporated in the Regional ITS Architecture as specific Project Architectures. A sample of the Architecture Flow Diagram for the I-99 ITS Deployments Project was reviewed.

14. Orth-Rodgers & Associates will undertake these follow-up actions:

- Provide outline of project schedule to Steering Committee members
- Provide list of tasks for Steering Committee
- Reach out to other key stakeholders through small focus group workshops or meetings
- Summarize the results of Transportation Needs ranking process
- Summarize the results of User Services ranking process

15. Kivanc Caglar closed the meeting and requested for the Steering Committee's assistance in advertising the project web site in their local areas.