



KICKOFF MEETING MINUTES

Date: April 18, 2000

Location: OR&A's Philipsburg office

Attendees:

George Khoury	PennDOT 2-0
Berton Kisner	PennDOT 2-0
Tim Toale	PennDOT 2-0
Dennis Prestash	PennDOT 2-0
Ron Turner	PennDOT 2-0
Yvonne Buck	PennDOT 2-0
Steve Bergman	FHWA-Harrisburg
Lily Elefteriadou	Penn State University
Paul P. Jovanis	Penn State University
Steve Bolt	OR&A
Kivanc Caglar	OR&A

Purpose:

To introduce the participants to the ITS architecture, and to gather feedback from them in an anticipated effort to define the boundaries of the region involved in the program and to determine a preliminary list of potential stakeholders in the region.

The following are key points made during the meeting:

- George Khoury opened the meeting and welcomed everybody. Denny Prestash emphasized the importance of the development of the ITS architecture for the region.
- Kivanc Caglar summarized the scope of the regional ITS Architecture Development Program with a thorough presentation. The presentation was prepared to prompt the participants to discuss the issues in an open forum format.
- *Integration* has been defined as the keyword for successful ITS architecture development, and two types of integration has been presented as crucial building blocks of the system: institutional integration and technological integration.

- The maps showing the district's jurisdiction, North Central (NCPRPDC) region, SEDA-COG region, Centre Region MPO have been presented. In addition, to give participant a feeling of what kind of traffic volume the region carries on it existing roadway network, a series of maps showing roads with AADT>5,000, >10,000 and >15,000 has been presented.
- Existing, proposed, and anticipated ITS technology implementations as well as ITS related projects have been identified and presented. These are the ITS elements of I-80 corridor. I-99 Incident Management Needs Study, and two ITS integration projects - GIS/ITS Initiative of NCPRPDC and E911/MAYDAY system for Centre County area.
- Steve Bergman emphasized that the Letterkenny project is another ITS project in the region and should be carefully looked at. He went on saying that he attended a meeting with the project officials and that the Centre County was mentioned as an integral part Letterkenny region. Dennis Prestash offered his help to gather information about the project as well as to act as a mediator between the two projects and if possible to prevent any overlap of the two ITS projects.
- Penn State University's Center for Intelligent Transportation Systems (CITranS) was mentioned as one of the entities in the region with direct connection and devotion to intelligent transportation systems. Paul Jovanis explained that the center really is an integral part of the Pennsylvania Transportation Institute (PTI).
- It was emphasized that it is important to define the region based on information sharing, and agency coordination, rather than political boundaries, to assure the technological and institutional integration of ITS in the region. Several potential boundaries were considered. It was decided that the boundaries of the program area would incorporate the following: All counties in PennDOT Engineering District 2-0 jurisdiction (McKean, Potter, Cameron, Elk, Clinton, Clearfield, Centre, Mifflin and Juniata). In addition, it was deemed beneficial and necessary to include two sub-areas to assure the efficient integration of the system elements. These two sub-areas are: part of I-99 in Blair County and part of S.R. 0322 in Perry County.
- The next phase of the meeting involved identification of all potential stakeholders in the regional ITS Development Program area. The stakeholders include public and private agencies, individuals, organizations, special interest groups, media, service providers, emergency management service providers, etc. In addition to participants of this meeting, few other key agencies will be elected to be represented at the Steering Committee level. The following is the list of anticipated stakeholders in the region:

1. STATE

a. PennDOT Central

b. PennDOT Engineering District 2-0

i. ITS

ii. Traffic

iii. Maintenance

iv. Public Relations

c. PennDOT Engineering Districts 9-0, 8-0

c. Letterkenny Team

d. Rural ITS Center at Montana State

e. ITE

f. ITS America Local Chapter

g. Chambers of Commerce and Economic Development Partnerships

- Kivanc Caglar reviewed a flowchart describing the ITS Architecture development process, also available in handout. Paul Jovanis pointed out that an evaluation step needs to be added earlier in the process, before the development of a strategic deployment plan. He also asked to make the process flowchart iterative so that a feedback step would allow modifications from the initial phase to the final phase.
- Bert Kisner postulated that the approximate 20-year AADT be forecasted and evaluated during the architecture development process. More discussion finalized the regional limits of the program area as the entire District 2-0, portions of I-99 from Centre County line to Altoona, PA, and portions of S.R. 0322 from Juniata County line to Dauphin County line.
- There being no further discussion, the meeting adjourned approximately at 5:00PM. Next meeting's time and location is still to be announced.

Enclosure: Attendees sign-up sheet

- Meeting Agenda
- Handouts